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PROGRESS REPORT

KANSAS CITY DISTRICT
DIAMOND HEAD OIL REFINERY, NJ

IA Number: DW96942111

MONTHLY REPORT FOR NOVEMBER 2010

	Revised Reimbursable (96X3122)	Direct Fund Cite	IA Totals (96X3122)
STATEMENT OF CHARGES FOR PERIOD:			
Total Funds Authorized:	\$1,018,168.00	\$0.00	\$1,018,168.00
Less Total Expenditures: (-)	\$957,812.91	\$0.00	\$957,812.91
Less Undelivered Orders: (-)	\$26,554.19	\$0.00	\$26,554.19
Less Commitments: (-)	\$2,748.06	\$0.00	\$2,748.06
Funds Available Balance:	\$31,052.84	\$0.00	\$31,052.84

BILLING ACTIVITY (96X3122):	

Bill Number: 27051240	
Funds Expended During Report Period:	\$970.78
Total Billed to Date:	\$957,812.91
DIRECT FUND CITE PAYMENTS:	

Funds Expended During Report Period:	\$0.00
Total Expended to Date:	\$0.00

KANSAS CITY DISTRICT
DIAMOND HEAD OIL REFINERY, NJ

IA Number: DW96942111

Bill Number: 27051240
Bill Invoice Date: 01-DEC-2010

Monthly Billing Amount(96X3122): \$970.78

Monthly Direct Fund Cite Contract Cost(68X8145): \$0.00

PROGRESS REPORT

Budget Categories	Costs for Current Month	Prior Month's Summary	Project Costs to Date
a Personnel	\$375.48	\$23,345.03	\$23,720.51
b Fringe Benefits	\$206.51	\$12,508.52	\$12,715.03
c Travel	\$0.00	\$3,778.77	\$3,778.77
d Equipment	\$0.00	\$0.00	\$0.00
e Supplies	\$0.00	\$0.00	\$0.00
f Procurement	\$0.00	\$874,674.81	\$874,674.81
g Construction	\$0.00	\$0.00	\$0.00
h Other	\$13.40	\$17,229.67	\$17,243.07
i Total Direct Charges	\$595.39	\$931,536.80	\$932,132.19
j Total Indirect Charges	\$375.39	\$25,305.33	\$25,680.72
k TOTAL	\$970.78	\$956,842.13	\$957,812.91

LABOR BREAKOUT FOR MONTH:

Individual	Location	Function	Hours	Labor Amount
JANICE M QUILTY	KANSAS CITY DISTRICT	CONTRACT SPECIALIST	10.50	\$957.38
TOTAL LABOR:			10.50	\$957.38

Progress Report for EPA Region II

Site:	Diamond Head Oil Refinery, NJ Technical Assistance RI/FS			Phase:	RI/FS	
Bill No.:	27051240 Partial #41	IAG No.:	DW96942111 (BZ750) IAG Award Date: 3/16/07	IAG Expiration Date:	3/30/12	
Reporting Period:	From: November 1, 2009	To: December 1, 2010	EPA RPM Grisell Diaz-Cotto	USACE PM Elizabeth Buckrucker	Other Corps P2: 144005/FWI: 3CGJ3L	

Work Performed

<i>This Period</i>	<ul style="list-style-type: none"> Task Order DH02 Closeout. <ul style="list-style-type: none"> During the reporting period, contract specialist (J. Quilty) prepared some closeout documentation. The remainder will be finalized after receipt of the final audits. All actions on hold pending receipt of the approved audits for 2007-2008. (note: typo in October bill on the specified years)
<i>Key Meetings This Period</i>	<ul style="list-style-type: none"> N/A.
<i>Key Contract Milestones Completed to Date</i>	<ul style="list-style-type: none"> 27 Mar 07 – Contract capacity transferred to KC (\$1,000,000); fixed price contracts (from Ft. Worth District). 28 Mar 07 – RFP with SOW sent to CH2M Hill (cancelled; proceeded with cost reimbursable below) 17 Apr 07 – Contract capacity transferred to KC (\$1,000,000); cost reimbursable contract (from Huntsville District). 14 May 07 – RFP with SOW sent to CH2M Hill for cost reimbursable proposal. 29 May 07 – Received CH2M Hill proposal. 4 Jun 07 – Contract negotiations held with CH2M Hill. 29 Jun 07 – Task Order DH02 awarded; \$623,480.00 obligated. 11 Oct 07 – Task Order DH02, modification 1 awarded; additional \$905,345 negotiated; no additional obligation. 20 Dec 07 – Task Order DH02, modification 2 awarded; \$336,537.00 obligated. 15 May 08 – Task Order DH02, modification 3 awarded; \$291,007 obligated. 24 Mar 09 – Task Order DH02, modification 4 awarded; \$214,136 deobligated. Period of performance extended to 31 Dec 09 since the base contract had been extended by Huntsville District. 14 May 09 – Task Order 0002/Mod 2 (KC Contract) awarded; \$224,000 obligated. Base Task Order was awarded with funds from IAG 2165 (Mod 1 administrative mod). 5 Nov 09 – Task Order DH02, modification 5 awarded; \$135,659 deobligated. 6 Nov 09 – Task Order 0002, modification 3 was signed; \$224,000 deobligated
<i>Contractor Actions/ Accomplishments</i>	<ul style="list-style-type: none"> No work occurred.
Projected Work, Meetings Milestones through next FY.	
<i>Narrative</i>	<ul style="list-style-type: none"> During FY 2009, the ROD on OU1 signed 25 September 2009. Future actions on OU1 are continuing under a Remedial Design Interagency Agreement.
<i>Meetings</i>	<ul style="list-style-type: none"> Coordination calls as needed to facilitate contract closeout and return of all IAG funding to EPA.
<i>Key Milestones Forthcoming</i>	<ul style="list-style-type: none"> Future milestones include formal contract closeout and return all unused funds to EPA.

Progress Report for EPA Region II

IAG Summary Amendment Funding						
USACE	Direct Fund Cite	Amend #	Date	USACE	Direct Fund Cite	Total IAG
\$100,000	0	Initial	3/16/07	-	-	\$ 100,000
\$594,168	0	1	6/7/07	-	-	\$694,168
\$384,000	0	2	12/12/07	-	-	\$1,078,168
\$350,000	0	3	4/29/08	-	-	\$1,428,168
0	0	4	3/25/09	-	-	\$1,428,168
-\$410,000	0	5	12/1/09	-	-	\$1,018,168

Note: Technical Assistance IAG; Procurement total = \$901,808; Personnel = \$116,360
Amendment #4 was date extension only.

Expenditures: USACE and Contract

Summary of Funds Spent Per Activity & Funding Remaining				
Description	Funds for Activity	Funds Disbursed this Month	Funds Disbursed to Date	Funds Not Disbursed to Contractor
Contract DACW87-02-D-0006; Task Order DH02; awarded 30 Jun 07; expires 31 Dec 09	\$623,480.00	\$0.00	\$623,480.00	\$0.00
Contract - Task Order DH02/Mod 2; awarded 20 Dec 07	\$336,537.00	\$0.00	\$228,051.38	\$0.00
Contract - Task Order DH02/Mod 3; awarded 15 May 08	\$291,007.00	\$0.00	\$23,143.43	\$26,554.19
Contract - Task Order DH02/Mod 4; awarded 24 Mar 09	-\$214,136.00			
Contract - Task Order DH02/Mod 5; awarded 5 Nov 09	-\$135,659.00	\$0.00	\$0.00	\$0.00
Contract Dollars Available	\$360,000.00	\$0.00	\$0.00	\$0.00
Contract Dollars Returned to EPA	-\$360,000.00	\$0.00	\$0.00	\$0.00
Contract Dollars Available	\$579.00	\$0.00	\$0.00	\$579.00
Subtotal - Summary of Contract Dollars	\$901,808.00	\$0.00	\$874,674.81	\$27,133.19
Kansas City Corps In-House Labor/Travel	\$98,210.00	\$957.38	\$65,895.03	\$32,314.97
Superfund M&S Fee	\$18,150.00	\$13.40	\$17,243.07	\$906.93
Subtotal - Labor/M&S	\$116,360.00	\$970.78	\$83,138.10	\$33,221.90
Grand Total - Contract/Corps	\$1,018,168.00	\$970.78	\$957,812.91	\$60,355.09

Note: Mod 4 reduced amount available on Mod 3 of contract.
Amounts combined for future tracking of expenditures.

IAG Scope of Work Summary (block 13 of IAG)

Base IAG: This agreement obligates \$100,000 to the U.S. Army Corps of Engineers - Kansas City District for remedial investigation/feasibility study activities at Diamond Head Oil, OU1, Superfund Site (EPA ID# NJD092226000). Amendments #1, #2 and #3 contain the same work summary.

Project Delivery Team

Name	Contact Information	Responsibility
Beth Buckrucker	(816) 389-3581 Cell: (816) 695-5797	Project Manager
Janice Quilty	(816) 389-3826	Contract Specialist
Shelley Thomas	(816) 389-3842	Contracting Officer
Julia Kisser	(816) 389-3874	Contracting Officer Representative

Prepared by:
Elizabeth Buckrucker
Project Manager
30 December 2010